

Sun Prairie United Methodist Church
Director of Youth and Young Adult Ministries

Position: Director of Youth and Young Adults

Hours: Part Time (25-30 Hours a week)

Reports to: Lead Pastor

Job Summary

Responsibility begins with leading the youth and young adults to encourage and nurture them to grow and develop their relationship with God through Christ. Emphasis is placed on ministering with staff, volunteers, parents and students, within a reconciling congregation, to ensure that Sun Prairie United Methodist Church builds dynamic ministries that will reach and disciple youth and young adults.

Qualifications

- Be a committed follower of Jesus Christ, seeking to know, love and serve God.
- Exemplify the church's values and uphold the staff covenant.
- Understand and be able to champion the church's purpose, vision and journey and the theology and traditions of the United Methodist Church.
- A love for people, especially teenagers and a willingness to connect with them and facilitate their spiritual growth.
- Flexible, dedicated, dependable and highly motivated personality.
- Capable of effective, relevant communication with students, parents, volunteers and staff.
- Creative and fresh thinking, self-starter and self-motivated.
- Needs to be able to delegate work to others and provide follow-up.
- Possesses spiritual gifts of administration, teaching, and evangelism, including outside the walls of the church.
- Be aware of and maintain professional boundaries.

Essential Duties and Responsibilities

- Establish and keep ministry work schedule/hours as approved by supervisor.
- Regularly connect and converse with teenagers in the program setting.
- Manage budget components related to youth ministry.
- Coordinate program logistics as it relates to youth ministry and facility use.
- Provide leadership and direction for youth and young adult programming, and work in partnership with the Director of Christian Education.
- Comfortable speaking to and leading large groups.
- Lead and offer support leading short term and week-long mission trips.
- Pursue relational ministry outside the walls of the church.
- Attend staff meetings established by Lead Pastor.
- Foster networking among local churches and youth workers.
- Other duties as assigned.