

# SCHOLARSHIP CHECKLIST

*Sun Prairie United Methodist Church*

Please use this checklist to make sure you have all the required parts attached before your application is submitted. Our Scholarship Committee has decided that no application will be accepted without all of these parts included.

**SCHOLARSHIP DEADLINE WILL BE STRICTLY ENFORCED!**

**Deadline is Wednesday, April 3, 2019**

Please check the week before the deadline to make sure that you have all the required pieces of the application. Return the completed application to the church office by the deadline.

- \_\_\_\_\_ The Application Form with your name, all applicable information completed, and scholarships checked for which you are applying.
- \_\_\_\_\_ A recent picture of yourself.
- \_\_\_\_\_ Answers to all provided questions (Page 2 of Scholarship Application)
- \_\_\_\_\_ Three (3) Letters of Recommendation using the Reference Form, found on our website.
  - \_\_\_\_\_ One (1) from an adult member of the church who is not related to you.
  - \_\_\_\_\_ One (1) from a teacher, professor, counselor, or employer
  - \_\_\_\_\_ One (1) from an adult friend who is not a member of SPUMC.

**ALL LETTERS OF RECOMMENDATION SHOULD ADDRESS THE ATTRIBUTES ON THE REFERENCE FORM. LETTERS MUST BE FROM THREE (3) SEPARATE INDIVIDUALS. LETTERS CAN EITHER BE ATTACHED TO YOUR APPLICATION PACKET OR MAILED TO:**

*Sun Prairie United Methodist Church  
c/o Scholarship Committee for (Student's Name)  
702 North Street  
Sun Prairie, WI 53590*

**ALL LETTERS MUST BE RECEIVED BY APPLICATION DEADLINE – 4/3/2019**